



THE EAST ANGLIAN FEDERATION OF PHOTOGRAPHIC SOCIETIES

Member of the Photographic Alliance of Great Britain

From: EAF Treasurer, Colin Birch LRPS DPAGB BPE3*
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To EAF Club Secretaries/Treasurers

ANNUAL FEDERATION SUBSCRIPTIONS, INSURANCE and GDPR 2024

ANNUAL SUBSCRIPTIONS 2024

Subscriptions for the coming year are due on 1st January 2024. Please complete the accompanying Subscriptions form and email as a scanned or Word-compatible document to the Treasurer as soon as possible but certainly NOT LATER than 20th January. (Beyond this date an additional fee of £20 will be payable to cover extra administrative work involved.) Completion can be by typing the answers into the Word document and adding a signature, or printing it, filling it in and then scanning it.

In accordance with the recommendations of the EAF 2023 AGM, and the PAGB 2023 AGM, the rates are as follows for Member Clubs:

Basic Federation Subscription:	-	£10.00
Additional Charge Per Member	-	£ 1.70
PAGB Affiliation	-	£36.00

Your subscription is calculated on the form based on your Club membership. Please pay it now by bank transfer to:

Account name: EAF
Sort code: 30-99-50
Account number: 61188660
Reference: SUBS + Club name

Note - the bank details have changed from last year

If you are unable to pay by BACS, please post a cheque payable to EAF to the Treasurer at the above address.

Clubs applying to renew their membership of the EAF and affiliation to the PAGB must conform to the following definition:

"A camera club, photographic society, photographic club or photographic group with a published constitution and programme of events, united by a common interest in photography, meeting in person for mutual co-operation, education, entertainment or competition solely from one or more physical locations within the Geographical Limits of the PAGB."

You are therefore also required to certify on the Subscription form that your Club/Society has a published constitution.

INSURANCE 2024

As a Club/Society with visiting speakers and judges, members, committees, equipment, etc. it is wise to consider insurance. As a Federation we require all Clubs/Societies to hold Public Liability Insurance cover for a minimum of £5,000,000 as a condition of membership. Confirmation of this is required on the Subscriptions form, together with a copy of your insurance schedule for the coming year.

Other types of insurance such as Trustee Indemnity Insurance should be considered but are not compulsory. However, you should be aware of the risks and take appropriate care to avoid them. Please see the insurance page of the EAF website for more information.

The PAGB have agreed a suitable insurance policy with Hive Insurance Services for Affiliated Clubs as separate policy holders. Alternatively, Clubs may arrange suitable insurance from other companies such as Zurich, who offer an online package, specifically for 'not-for-profit' groups, from £96 a year for comprehensive cover. The package is designed for not-for-profit clubs and societies with an income under £300,000 and includes Public Liability cover, Employers' Liability cover, Personal Accident cover, Trustee Indemnity cover, Contents cover and cover for Money on premises and in Transit. For more information on both of these approaches, see the EAF website insurance page.

DATA PROTECTION LAWS (GDPR)

We are required to review our GDPR compliance regularly, so the EAF will continue to deal with this at the same time as the Annual Subscription renewal for ease of administration. Please add a signature to the attached GDPR form and email as a scanned or Word-compatible document to the Treasurer with the completed Subscription form.

CHECKLIST

1. Complete your Annual Subscription 2024 form.
2. Ensure you arrange appropriate insurance.
3. Send me an email with the following attachments:
 - Subscriptions form.
 - Copy of the relevant page of your insurance schedule showing Public Liability (to follow if this is not yet available).
 - Signed copy of the GDPR form.
4. Pay your subscription.

I will acknowledge receipt of the payment and information.

Best Wishes and a Happy Christmas to you and your Members and I hope to see as many of you as possible in the coming year.

Colin Birch, Treasurer